



**Pohs Institute**  
1400 Old Country Rd. Suite C100  
Westbury, NY 11590  
Phone: 516-997-8360  
Fax: 516-997-5446

**Locations: NYC, Westchester, Westbury**  
Approved by the NY Dept of Financial Services  
Stan Gruverman, *President*  
www.pohsinstitute.com

## **PERSONAL LINES INSURANCE** **2017 SCHEDULE**

**TUITION - \$495 (INCLUDES TEXTBOOKS)**

**\*\*Minimum Deposit \$300.00\*\***

### **COURSE HIGHLIGHTS**

- |  |  |
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| <ul style="list-style-type: none"><li>• Property Basics</li><li>• Dwelling Policy</li><li>• Homeowners Section I</li><li>• Homeowners Section II</li><li>• General Insurance</li></ul> | <ul style="list-style-type: none"><li>• Personal Auto Policy</li><li>• Fire Basics</li><li>• Personal Umbrella</li><li>• Flood</li><li>• State Specific Insurance laws</li></ul> |
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### **COURSE PROCEDURES**

#### **TEXT BOOKS**

Students ***are required*** to obtain the textbook ***prior to*** the beginning of class in order to complete a mandatory self-study assignment due on the first day of class. Students may arrange to pay a \$16 shipping & handling fee when registering for class ***or*** pick-up the textbook free of charge from the Westbury or NYC school locations. Textbooks are shipped via UPS Ground 2-Day.

Pohs Institute ***strongly recommends*** all students register at least seven (7) days prior to class in order to properly read, comprehend and complete the first self-study assignment.

#### **SELF-STUDY ASSIGNMENTS**

The first self-study assignment is due on the first day of class. The required assignment, along with instructions, will be included with the textbook.



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**PERSONAL LINES INSURANCE**  
**2017 SCHEDULE**

<b><u>Westbury, L.I. location: 1400 Old Country Road., Westbury, NY 11590</u></b>		
<b>Start Date</b>	<b>Days of Week/Schedule</b>	<b>End Date (Final exam)</b>
Mar 7	Tues/Thurs (6:30-9:30 PM)/Sat (9:00 AM-3:30 PM)	April 6
Apr 3	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	April 12
May 15	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	May 24
May 16	Tues/Thurs (6:30-9:30 PM)/Sat (9:00 AM-3:30 PM)	June 20
June 26	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	July 7
July 11	Tues/Thurs (6:30-9:30 PM)/Sat (9:00 AM-3:30 PM)	August 8
Aug 14	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	August 23
Sept 5	Tues/Thurs (6:30-9:30 PM)/Sat (9:00 AM-3:30 PM)	October 10
Oct 2	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	October 11
Nov 7	Tues/Thurs (6:30-9:30 PM)/Sat (9:00 AM-3:30 PM)	Dec 7
Nov 13	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	November 22

<b><u>Manhattan location: 80 Maiden Lane, 9<sup>th</sup> Floor, New York, NY 10038</u></b>		
<b>Start Date</b>	<b>Days of Week/Schedule</b>	<b>End Date (Final exam)</b>
Mar 4	Saturday Only (9:00 AM-5:30 PM)	April 22
Mar 13	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	March 22
Mar 20	Mon/Tues/Thurs (6:30PM-9:30PM)	May 1
Apr 24	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	May 3
May 22	Mon/Tues/Thurs (6:30PM-9:30PM)	June 29
June 5	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	June 14
July 24	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	August 2
July 31	Mon/Tues/Thurs (6:30PM-9:30PM)	September 7
Sept 5 (Tues)	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	September 14
Oct 2	Mon/Tues/Thurs (6:30PM-9:30PM)	November 7
Oct 23	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	November 1
Nov 13	Mon/Tues/Thurs (6:30PM-9:30PM)	December 21
Dec 4	8 DAY ACCELERATED COURSE (Mon-Fri, Mon-Wed 9:00AM-5:00PM)	December 13

\*\*ALL CLASSES ARE SUBJECT TO MINIMUM REGISTRATION & INCLUDE A \$55 NON-REFUNDABLE REGISTRATION FEE\*\*



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## Personal Lines Course Registration Form

*POHS ASSURANCE POLICY*  
 Pohs assures you the opportunity to return for training for up to 12 months from the start of class at no additional tuition to any student who has completed their financial obligation.

**FAX FORM TO: 516-997-5446 OR SCAN AND EMAIL TO REGISTRATION@POHSINSTITUTE.COM**

Date of Course: \_\_\_\_\_ Course: \_\_\_\_\_ Location: \_\_\_\_\_  
 Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Initial: \_\_\_\_\_  
 Home Address: \_\_\_\_\_ Apt/Suite#: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Employed By: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Business Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
 Occupation: \_\_\_\_\_

**Please check all that apply:**

**Class Tuition** (includes text)..... **\$495**

**Shipping/Handling** (UPS Ground)..... **\$16**

**Ship to:**     **Home**         **Business**         **I'll Pick Up**

**TOTAL: \$ \_\_\_\_\_**

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**Payment Type:**

**VISA**                       **MASTERCARD**                       **AMEX**                       **CHECK**

**CREDIT CARD #** \_\_\_\_\_ **EXP. DATE:** \_\_\_\_\_  
**SECURITY CODE:** \_\_\_\_\_

**BILLING ADDRESS:**         **Home**         **Business**         **Other** \_\_\_\_\_

**\*CHECK #** \_\_\_\_\_ (books cannot be shipped until check clears)

\*IN THE EVENT OF A RETURNED CHECK A \$35 PENALTY WILL BE IMPOSED AND NO FURTHER CHECKS WILL BE ACCEPTED.

**POHS RESERVES THE RIGHT TO CANCEL CLASSES DUE TO INSUFFICIENT REGISTRATION. IN THE EVENT OF A CANCELLED CLASS, ALL TUITION WILL BE RETURNED IN FULL. STUDENTS WHO DO NOT RE-SCHEDULE A CLASS PRIOR TO THEIR ORIGINAL CLASS START DATE WILL BE SUBJECT TO A \$25 RESCHEDULING FEE PAYABLE AT TIME OF RESCHEDULING. PERSONAL LINES INCLUDES A \$55 NON-REFUNDABLE REGISTRATION FEE.**

**I understand and agree to all of the stated conditions:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_